

Madison Water District  
Policies and Procedures

Tap in Policy

It is the policy of the Madison Water District to charge a fee for new water service taps within the Water District service area. There is a fee incurred in proportion to the tap size requested. A 1" tap covers all costs to run the water service from the Madison Water District's main to the curb stop. Taps larger than 1" incur all costs to run the water service from the Madison Water District's main line to the house or business. The Madison Water District's maintenance and upkeep responsibility is from the main to the curb stop. The property owner is responsible for the maintenance and upkeep from the curb stop to the building. The Richland County Sewer Department must be notified in order to obtain a water meter.

Tap in Procedure

1. The Madison Water District must be notified in writing of a tap-in request.
2. The tap-in request must be accompanied by a check, made payable to the Madison Water District, in the correct amount for the tap size requested. A quote will be provided for installation of line from main to curb stop.
3. The property owner incurs all costs to run the line into the home or business from the curb stop.
4. McGhee's Technical Water Services, Inc, must be notified of the tap-in and when to schedule the work. A ten-day notice will be required before work begins. Phone (419) 886-4716.
5. Once the Madison Water District receives the proper payment for the tap, a letter will be sent to the resident or business requesting the tap.

Approved

3/1/10

Board Representative

Chris J. Coulter

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