

**Region 6 Executive Order 13650 Implementation Workgroup**  
**Wednesday 24 June 2015; 10:00-10:30 hours**  
**EPA Region 6, 1445 Ross Ave. Dallas, TX 75202**

**In Attendance:** Paul Gilbreath (DHS), Monica Smith (EPA), Howard Cole (OSHA), Via Phone: Steve Mason (EPA). **Minutes by Hilary Gafford (Weston Solutions).**

## **1. SOP Updates**

- **SOP #8**
  - Howard Cole submitted the final draft of SOP #8 to the workgroup membership via email. Comments from the workgroup membership have been received and are addressed today during this meeting.
  - Steve Mason will update SOP #8 to reflect the agreed comments, and will submit this SOP for signatures.
- **SOP Final Package (SOPs1-8)**
  - Once SOP #8 is finalized, Steve Mason will compile all eight SOPs into a single final draft package. This workgroup will submit the final draft package to the DHS/EPA/OSHA-DOL Regional Administrators to approve and sign.
  - Feedback from EPA Headquarters, Kim Jennings said there is currently no formalized process for submitting the SOPs, and EPA has no issues so far. The Region 6 EO Workgroup will submit the signed final package of SOPs to DHS, EPA, and OSHA/DOL through each agency's respective chain-of-command. The respective representatives of DHS, EPA, and OSHA/DOL reporting to the Whitehouse will present the product to the President.
  - DHS and OSHA/EPA leadership have communicated varying deadlines for the SOP deliverable (DHS – 1 July 2015, EPA & OSHA/DOL 1 September 2015). The Region 6 Workgroup will submit the Final Draft Package of SOPs for final signatures by 1 July 2015 regardless.

## **2. Next Meeting**

- Next meeting TBD