Day 1: May 29, 2013 : Executive Committee Meeting

The Region 6 RRT Executive Committee meeting was conducted on May 29, 2013. Attendees: Captain Edward Cubanski, Mike Sams, Todd Peterson, Ragan Broyles, Wes McQuiddy, Steve Mason, Karolien Debusschere, John Temperilli, and Steve Buschang.

- Topics discussed included:
  - Status of committee chairs / vacancies
  - Standing Committee updates
  - Review of General Meeting agenda
  - Review / status of Priorities for 2013 for R6 RRT
  - Mike Sams will replace Captain Cubanski as R6 RRT Co-Chair at end of general meeting

Day 1: May 29, 2013 : General Meeting

- Meeting was opened and introductions given by Ragan Broyles, EPA, and by Captain Edward Cubanski, USCG. Minutes from the December, 2012 meeting, and the agenda for this meeting, was reviewed and approved.

Review of R6 RRT 2013 Priorities

- Presentation provided by Mike Sams, USCG, reviewing the priorities of the RRT at the beginning of the meeting.

- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

- The RRT will be revisiting priorities and revising the list of priorities as elements are completed or determined no longer to be a priority. The updated priorities are listed at the end of this document.

<table>
<thead>
<tr>
<th>1</th>
<th>Realign the Near Shore &amp; Offshore USCG Sector Boundaries (Technical Amendment and MOA)</th>
<th>USCG D8 District</th>
<th>In progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Review/Update the RRT6 By-Laws</td>
<td>Executive Committee</td>
<td>In progress</td>
</tr>
<tr>
<td>3</td>
<td>Update Regional Contingency Plan (RCP)</td>
<td>Response Committee</td>
<td>Completed</td>
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<td>4</td>
<td>Establish the RRT 6 Web Page</td>
<td>RRT Coordinators</td>
<td>Completed</td>
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<tr>
<td>5</td>
<td>Develop Surface Washing Agent (SWA) Checklist/ SOP</td>
<td>Alternative Technologies Workgroup</td>
<td>In progress</td>
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<tr>
<td>6</td>
<td>Leverage Virtual Meeting Technology for future RRT Meetings / Conference Calls</td>
<td>Science and Technology Committee</td>
<td>Completed</td>
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<tr>
<td>7</td>
<td>Elect New Subcommittee Chairs</td>
<td>All Members</td>
<td>In progress</td>
</tr>
<tr>
<td>8</td>
<td>Review Coastal (USCG) / Inland (USEPA) Boundaries and update as needed</td>
<td>Executive Committee</td>
<td>In progress</td>
</tr>
<tr>
<td>9</td>
<td>Develop Endangered Species Act (ESA) Checklists/ Biological Assessments / Consultation</td>
<td>Alternative Technologies Workgroup</td>
<td>In progress</td>
</tr>
<tr>
<td>10</td>
<td>Conduct Incident Specific Conference Calls, including Exercises and Document Results.</td>
<td>RRT Function</td>
<td>In progress</td>
</tr>
</tbody>
</table>
State Agency Reports

- State agency updates on preparedness / response activities
- Presentations by TGLO, TCEQ, TRRC, LOSCO and ADEM for the States
- Presentations posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

ExxonMobil Mayflower Pipeline Spill

- Presentation provided by Nick Brescia, EPA Region 6, and Alan Dodson, Faulkner County Judge
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

ConocoPhillips Exercise / Incident Specific RRT Exercises / Teleconferences

- Presentation provided by Mike Sams, USCG District 8, and Greg Duncan, ConocoPhillips
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

Revision / Expansion of R6 RRT AST Fact Sheet

- Presentation provided by Steve Mason, EPA Region 6
- Original fact sheet posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

- A motion was passed by the RRT to request the Industry Work Group to develop a draft revision / expansion of the fact sheet

Sector Mobile (RRT4) and Sector New Orleans / MSU Morgan City (RRT6) Boundary Change Update

- Presentation provided by Todd Peterson, USCG District 8
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

Revision of Region 6 Regional Contingency Plan (RCP)

- Presentation provided by Steve Mason, EPA Region 6, and Mike Sams, USCG District 8
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

- The final revised RCP was signed by Captain Cubanski, USCG, and Ragan Broyles, EPA
Revision of Region 6 Website

- Presentation provided by Steve Mason, EPA Region 6
- The revised website for Region 6 RRT can be found at http://rrt6.org/

Day 2: May 30, 2013

USCG Captain of the Port Reports

- Presentations by Sector New Orleans, Marine Safety Unit (MSU) Morgan City, Sector Corpus Christi, MSU Port Arthur, Sector Houston-Galveston
- Presentations posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx
- At the end of the COTP reports, Captain Cubanski was recognized by the RRT for his efforts in response and preparedness activities.

Refresher on the Chemical Facility / Anti-Terrorism Standards (CFATS Program)

- Presentation provided by Paul Gilbreath, DHS / ISCD
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

West, TX Fertilizer Explosion and Response

- Presentation provided by Mark Hayes, EPA Region 6, and Anthony Buck, TCEQ
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

Update on NRT / HQ Initiatives

- Presentation provided by Mike Sams, USCG District 8, and Wes McQuiddy, EPA Region 6
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

Federal Agency Reports

- Updates were provided by FEMA, NOAA, ATSDR / HHS, DOL / OSHA, DHS / CDC, EPA, DOI, and BSEE.
ACP Updates in R6

- Verbal brief by Mike Sams, USCG District 8, and Steve Mason, EPA Region 6

Taylor Energy Oil Spill

- Presentation provided by LCDR Lushan Hannah, Sector New Orleans.
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx

Revision of R6 RRT 2013 Priorities

- Presentation provided by Mike Sams, USCG
- Presentation posted to http://rrt6.org/Meetings/PastMeetingPresentations.aspx
- The RRT will be revisiting priorities and revising the list of priorities as elements are completed or determined no longer to be a priority.

<table>
<thead>
<tr>
<th></th>
<th>Task Description</th>
<th>Responsible Party</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Realign the Near Shore &amp; Offshore USCG Sector Boundaries (Technical Amendment)</td>
<td>USCG D8</td>
<td>In progress</td>
</tr>
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<td>2</td>
<td>Review/Update the RRT6 By-Laws</td>
<td>Executive Committee</td>
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<td>Elect New Response Committee Chair</td>
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<td>Executive Committee</td>
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<td>Alternative Technologies Workgroup</td>
<td>In progress</td>
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<tr>
<td>6</td>
<td>Revise / expand R6 RRT AST Fact Sheet</td>
<td>Industry Workgroup</td>
<td>In progress</td>
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<tr>
<td>7</td>
<td>Revise Pre-authorization Dispersant Plan, which would include ESA consultation determinations, &amp; incorporation of Atypical Guidance from NRT.</td>
<td>Preparedness Committee</td>
<td>In progress</td>
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<tr>
<td>8</td>
<td>Create draft forms for industry to facilitate RRT6 dialogue on the issue of subsurface dispersant application</td>
<td>Industry Workgroup</td>
<td>In progress</td>
</tr>
<tr>
<td>9</td>
<td>Conduct Incident Specific Conference Calls, including Exercises and Document Results.</td>
<td>RRT Function</td>
<td>Continuing</td>
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<tr>
<td>10</td>
<td>Collaborate with R4 RRT on Alternative Response Technologies</td>
<td>Executive Committee</td>
<td>In progress</td>
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</table>
Closing Remarks were provided by Ragan Broyles, EPA, and Captain Cubanski, USCG. The meeting was adjourned at approximately 1300 on Thursday, May 30.

The next meeting (Winter, 2013) is tentatively scheduled for the first week of December, tentatively scheduled to be held in Addison, TX.

Action Items:
1. USCG will nominate replacement for Response Committee Chair. EPA will nominate replacement for Response Committee Vice-Chair.
2. Committee Chairs (Preparedness, Science & Technology, Response, Industry Work Group) will select vice-chairs to support activities of that committee.
3. The Industry Work Group will initiate action to develop a draft revision / expansion of the fact sheet on above-ground storage tanks for preparing for natural disasters.
4. The Industry Work Group will create draft forms for industry to facilitate RRT6 dialogue on the issue of subsurface dispersant application.
5. The Executive Committee will begin holding monthly status calls on the priority items listed above.

Attendees who signed in (RRT Members are shaded)

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<thead>
<tr>
<th></th>
<th>Name</th>
<th>Organization</th>
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<tr>
<td>1</td>
<td>Adam Adams (EPA)</td>
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<td>Alan Butler (TPWD)</td>
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<td>Alex Nunez (TPWD)</td>
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<td>Anthony Buck (TCEQ)</td>
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<td>Bill Gross (DOD/DCE)</td>
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<td>Blake Welborn (USCG MSU Morgan City)</td>
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<td>Capt. Ed Cubanski (USCG D8)</td>
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<td>Craig Groman (USCG Sector Corpus Christi)</td>
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<td>J. Salzer (TAS Environmental)</td>
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<td>Justin Sawyer (USCG Gulf Strike Team)</td>
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<tr>
<td>58</td>
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